

NETWORK ENGAGEMENT REQUEST FORM

REQUESTING ORGANIZATION

Organization: _____ Location: _____
Lead staff: _____ Email: _____
In house engagement advisory? _____

PROJECT TITLE

PROJECT DESCRIPTION AND OVERVIEW

SPECIFIC REQUEST

LEVEL OF ENGAGEMENT

Drop down menu (Inform, Consult, Involve, Collaborate, Empower?)

DOMAIN OF ENGAGEMENT

Drop down menu (Individual, Organization, System)

PROJECT TIMELINE

RESPONSE NEEDED BY

REMUNERATION FOR PARTICIPANTS

yes _____ no _____

REPORTING BACK COMMITMENT

AN IMPORTANT ELEMENT OF ENGAGEMENT IS REPORTING BACK TO THOSE THAT HAVE BEEN ENGAGED IN THE WORK TO SHARE FINDINGS, TO ASK FOR FEEDBACK AND TO PROVIDE A COPY OF THE FINISHED PRODUCT.

NETWORK ENGAGEMENT MEMBER PROFILE

ORGANIZATION OVERVIEW

Organization: _____ Email: _____
Location: _____
Lead staff: _____
In house engagement advisory? _____

ADVISORY GROUP OUTLINE

TOPICS OF INTEREST

PATIENT ADVISOR AREAS OF EXPERTISE

ADDITIONAL INFORMATION TO REVIEW

Organization

NETWORK ENGAGEMENT MEMBER PROFILE

ORGANIZATION OVERVIEW

Organization: _____ Email: _____
Location: _____
Lead staff: _____
In house engagement advisory? _____

ORGANIZATION MISSION AND VISION

ENGAGEMENT SCOPE

COMPLETED ENGAGEMENT PROJECT EXAMPLES

ADDITIONAL INFORMATION TO REVIEW
